

**Education Committee Agenda**  
*Coatesville Area Senior High School Auditorium*  
**June 11, 2019 - 6:00 PM**  
*(1<sup>st</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert J. Fisher  
**BOARD MEMBERS:** Henry J. Assetto and Robert T. Marshall, Jr.  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

**APPROVAL of MINUTES**

Approval of the May 14, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**AGENDA ITEMS**

**A. Field Trip Request – Spanish Honors Class - Costa Rica**

**RECOMMENDED MOTION:** That the Board of School Directors approve the field trip request to Costa Rico, as presented. ([Confidential Enclosure](#))

**B. Request for Overnight Trip – Cheerleading Team Camp**

**RECOMMENDED MOTION:** That the Board of School Directors approve the overnight trip request for the cheerleading team to attend camp and focus on team building and cheer routines. ([Confidential Enclosure](#))

**C. Request for Overnight Trip – Football Team Camp**

**RECOMMENDED MOTION:** That the Board of School Directors approve the overnight trip request for the football team to attend camp and focus on team play, coaching staff, and specialty areas such as kicking and punting. ([Confidential Enclosure](#))

**D. A-TSI School Improvement Plans**

**RECOMMENDED MOTION:** That the Board of School Directors approve the A-TSI School Improvement Plans for Rainbow ES, Reeceville ES, North Brandywine MS and C.A.S.H.S., as presented. ([Enclosure](#))

**E. Permission to do Research**

**RECOMMENDED MOTION:** That the Board of School Directors grant permission for educational research, as presented. ([Enclosure](#))

**F. Discipline Code of Conduct**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Discipline Code of Conduct, as presented. ([Enclosure](#))

**INFORMATIONAL ITEM(S)**

- A-TSI School Improvement Plans
- Discipline Committees
- Discipline Code of Conduct ([Enclosure](#))
- AFJROTC
- Enrollment reports for the month ending month ending May 2019 ([Enclosure](#))

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Operations Committee Agenda

Coatesville Area Senior High School Auditorium

**June 11, 2019 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Ann Wuertz  
**BOARD MEMBERS:** Brandon J. Rhone and Tyrone Carter  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the May 14, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### **A. Request to Waive Fees – CrossFit Elation Challenge – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$5,475 for use of the stadium and fields for their competition on August 17<sup>th</sup>. The Football Booster Club is willing to pay custodial fees of \$379.50 for this event. ([Enclosure](#))

### **B. Request to Waive Fees – SVS Sports Mini-Camp – CASH Stadium**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$1,317.50 for use of the stadium for an SVS sports mini-camp on July 7<sup>th</sup> from 9 am to 12 pm. The Football Booster Club is willing to pay custodial fees in the amount of \$165 for this event. ([Enclosure](#))

### **C. Request to Waive Fees – West Chester NFL Flag Football Camp – CASH Multi-Purpose Field**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$3,100 for use of the Campus multi-purpose field for a youth football camp provided by the West Chester NFL Flag Football League on July 12<sup>th</sup> and 13<sup>th</sup> from 9 am to 3 pm, as presented. The organization is willing to pay custodial fees in the amount of \$528. ([Enclosure](#))

### **D. Request to Waive Fees – YMWIC – CASH Swimming Pool**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of 400 for use of the CASH pool for an underwater robotics club July 18<sup>th</sup> and July 23<sup>rd</sup> from 9-11 a.m. YWMIC is willing to pay custodial fees in the amount of \$132. ([Enclosure](#))

## **INFORMATIONAL ITEM(S)**

- Food Service Reimbursement/Participation Report for the month ending May 2019. ([Enclosure](#))

## **OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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# Finance Committee Agenda

Coatesville Area Senior High School Auditorium

**June 11, 2019 - 6:00 PM**

(3<sup>rd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Thomas N. Keech  
**BOARD MEMBERS:** James Hills and Ann M. Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the May 14, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

### B. 2019-2020 General Fund Budget and Tax Resolution

**RECOMMENDED MOTION:** That the Board of School Directors approve the General Fund Budget and Tax Resolution, as presented, in the amount of \$180,688,583 for the 2019-2020 Fiscal Year with a real estate tax rate of 38.2018 Mills of the assessed valuation, \$3.82018 per \$100 of assessed value, (an increase of 3.9%) and a Realty Transfer Tax of 0.5%; an Earned Income Tax of 0.5%; and a Local Service Tax of \$5.00 (*no change in those taxes*). ([Enclosure](#))

### C. Homestead/Farmstead Resolution for 2019-2020

**RECOMMENDED MOTION:** That the Board of School Directors approve the Homestead/Farmstead Property Tax Reduction amounts, as presented, in the amount of \$258.40 per Homestead/Farmstead with an assessed value exclusion of \$6,764 per Homestead/Farmstead. ([Enclosure](#))

### D. BerkOne, Inc. Transportation - Letter of Agreement

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and BerkOne, Inc. for the production and mailing costs of transportation letters for the 2019-2020 school year, in the amount of \$3,500 plus postage, as presented. ([Enclosure](#))

### E. Breakfast Program Mini-Grants for 2019-2020

**RECOMMENDED MOTION:** That the Board of School Directors approve the School Breakfast Program Mini-Grants for the 2019-2020 school year, awarded through the Pennsylvania Department of Education (PDE), Division of Food and Nutrition, in the following amounts: ([Enclosure](#))

✚ Caln ES	\$4,162
✚ East Fallowfield ES	\$4,162
✚ Kings Highway ES	\$4,162
✚ Rainbow ES	\$4,162
✚ Reeceville ES	\$4,162
✚ North Brandywine MS	\$4,162

✚ Scott MS	\$4,162
✚ 9/10 Center	\$4,162
✚ C.A.S.H.	\$4,162
<b>Grant Total</b>	<b><u>\$37,458</u></b>

**F. CATA Memorandum of Understanding – 5<sup>th</sup> Grade Promotion**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding with CATA, as presented. ([Enclosure](#))

**G. CCRN Educational and Behavior Supports Provider Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Provider Agreement between CASD and CCRN effective July 1, 2019 through June 30, 2020, as presented. ([Enclosure](#))

**H. Chester County Juvenile Probation Agreements for 2019-2020 – C.A.S.H.S. and C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreements between Chester County Juvenile Probation, Chester County Department of Computing & Information Services and the CASD for the Coatesville Area Senior and Intermediate High Schools, as presented. ([Confidential Enclosure](#))

**I. Donations**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donations as per the attachment. ([Enclosure](#))

**J. Fiorenza’s Food for Friends - Perishable Food Donation**

**RECOMMENDED MOTION:** That the Board of School Directors approve the food service donation of highly perishable food items to Fiorenza’s Food for Friends (F4), a non-profit organization that connects food donations with local food rescue organizations including the Salvation Army, CYWA and St. Joseph’s House. ([Enclosure](#))

**K. The Meadows – Letter of Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between The Meadows and CASD for the 2019-20 and 2020-21 school year, as presented. ([Enclosure](#))

**L. MindUP Train the Trainers Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the MindUP Train the Trainers Contract with the Goldie Hawn Foundation for introductory and extended training at a cost of \$24,200. ([Enclosure](#))

**M. Professional Development Contractual Agreement – Henry Richard Milner, Ph.D.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contractual Agreement between CASD and Henry Richard Milner, Ph.D. to prepare and deliver professional development to educators and/or community members in the CASD on Culturally Responsive Teaching at a cost of \$8,000. ([Enclosure](#))

**N. Scott Field Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement for work at Scott Field, as presented. ([Enclosure](#))

**O. Scott Middle School Grade Configuration Change**

**RECOMMENDED MOTION:** That the Board of School Directors approve the grade configuration change for Scott Middle School. Scott Middle School will serve 6<sup>th</sup> grade students.

**P. North Brandywine Middle School Configuration Change**

**RECOMMENDED MOTION:** That the Board of School Directors approve the grade configuration changes for North Brandywine Middle School. North Brandywine will serve 7<sup>th</sup> and 8<sup>th</sup> Grade students.

**Q. HP Financial Services Finance for Chromebooks**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Financing from HP Financial Services for one-to-one laptops, as presented. ([Enclosure](#))

**R. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Messenger, Heather, Assistant Principal for Scott Middle School and the Coatesville Cyber Academy. Letter Dated: 5/19/2019. Reason: Personal. Effective: 7/18/2019.

b. CATA

- 1) Abbasi, Eileen, Chemistry and Biology Teacher for Coatesville Area Senior High School. Letter Dated: 5/29/2019. Reason: Personal. Effective: 6/7/2019.
- 2) Flad, Deborah, Family and Consumer Science Teacher for South Brandywine Middle School. Letter Dated: 5/31/2019. Reason: Personal. Effective: 6/7/2019.
- 3) Wallace, Wayne, Physical Education Teacher for Reeceville Elementary School. Letter Dated: 5/21/2019. Reason: Retirement. Effective: 5/21/2019.

c. EXTRA DUTY

- 1) Westmoreland, Willie, Boys' Head Tennis Coach for the Coatesville Area High School Campus. Letter Dated: 5/31/2019. Reason: Personal. Effective: 6/1/2019.

d. FEDERATION

- 1) Porcelli, Tina, 3.75 Hour Food Service General Utility Worker for the Coatesville Area Intermediate High School. Letter Dated: 5/28/2019. Reason: Personal. Effective: 5/24/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Ickes, Kelly, LTS Math Teacher for the Coatesville Area Intermediate High School. Salary: \$45,831 (prorated). Level: B. Step: 2. Temporary Substitute Contract. Degree: BS—Secondary Education, Mathematics, Penn State University. Certification: Mathematics 7-12. Effective: 8/19/2019—1/23/2020. SP4: Staff.

b. EXTRA DUTY

- 1) Barnes, John, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Brosius, William, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Chain, John, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Cole, Kelly, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Deck, Elizabeth, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Approved. Pending 168 Forms.
- 6) Dohmson, Trish, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Elicker, Kathleen, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Froggatt, Bill, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Jones, Heather, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Martin, Ashlea, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 11) McCarthy, Dennis, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 12) McIlhenny, Melissa, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.



- 13) Nichols, Thomas, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 14) Olseski, Anthony, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 15) Pierce, Courtni, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 16) Quinn, Gwen, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Riker, Brian, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 18) Rinehart, Meredith, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Rusnak, Hillory, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 20) Schreiber, Stephen, Baseball Coach for North Brandywine Middle School. Posted: 12/14/2018. Salary: \$2,235.75 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 21) Schuler, Jamie, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 22) Smith, Emily, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Approved. Pending 168 Forms.
- 23) Smith, Justin, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 24) Ulkloss, Brian, Pilot Club Robotics Advisor for the Coatesville Area Intermediate High School. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 25) Ulkloss, Brian, Pilot Club STEM Advisor for the Coatesville Area Intermediate High School. Salary: \$495. Effective: 2018—2019 School Year. SP4: Staff.
- 26) Viscuso, Ashley, 8<sup>th</sup> Grade Lacrosse Coach for North Brandywine Middle School. Posted: 1/31/2019. Salary: \$1,783.50 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 27) Warren, Jason, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 28) Warren-Ward, Octavia, Pilot Club Robotics Advisor for the Coatesville Area Senior High School. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 29) Waters, Mia, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 30) Williamson, Michael. Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

**3. Leave of Absences**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Dehaut, Michael, Teacher for Caln Elementary School. Effective: 4/29/2019—6/7/2019.
- 2) Henry, Damien, Teacher for North Brandywine Middle School. Effective: 5/13/2019—Intermittent.
- 3) Parker, Tracey, Teacher for the Coatesville Area Senior High School. Effective: 5/20/2019—6/7/2019.
- 4) Rumford, Karena, Guidance Counselor for Rainbow Elementary School. Effective: 4/29/2019—11/22/2019.
- 5) Stem, Sami Lynn, Special Education Teacher for the Coatesville Area Senior High School. Effective: 8/20/2019—11/15/2019.

b. CATSS

- 1) Grant, Dianne, Aide for East Fallowfield Elementary School. Effective: 5/14/2019—6/6/2019.
- 2) Vazquez-Sanchez, Maria, Receptionist for the Coatesville Area School District. Effective: 4/30/2019—7/2/2019.

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

a. CATSS

- 1) Kadel, Kathy, move from Principal's Secretary for South Brandywine Middle School to Principal's Secretary for North Brandywine Middle School. Effective: 2019—2020 School Year.

- 2) Shumate, Susan, move from Assistant Principal's Secretary for South Brandywine Middle School to Assistant Principal's Secretary for Scott Middle School. Effective: 2019—2020 School Year.

**INFORMATIONAL ITEM(S)**

- Budget

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.  
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**Policy Committee Agenda**  
*Coatesville Area Senior High School Auditorium*  
**June 11, 2019 - 6:00 PM**  
*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert T. Marshall, Jr.  
**BOARD MEMBERS:** Brandon J. Rhone and Thomas Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

**APPROVAL of MINUTES**

Approval of the May 14, 2019 Policy Committee meeting minutes. ([\*Enclosure\*](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**AGENDA ITEMS**

- A. Policy 627 – District Initiated Real Estate Tax Assessment Appeals – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 627, as presented. ([\*Enclosure\*](#))

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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